

**Record of Decisions and Actions of the
4th Meeting of the COSCAP North Asia Member Coordinators**

**Beijing, China
25 April 2019**

1. Present

The 4th meeting of the COSCAP North Asia Member Coordinators was attended by representatives from China (CAAC), Macao China (AACM), Democratic People's Republic of Korea (GACA), Mongolia (CAAM), Republic of Korea (KOCA). There was a total of 14 participants (see Attachment II for list of participants).

2. Venue

The Meeting was held in Beijing, China in the APAC ICAO Regional Sub-Office.

3. Proceedings of the Meeting

3.1 CTA of COSCAP-NA facilitated the meeting, and it progressed in accordance with the agenda, a copy of which is placed at *Attachment I*.

3.2 CTA briefed to the meeting of the internship sponsored by ROK and volunteer Capt. Chen Bin from China Eastern Airlines who have contributed to the operations of COSCAP-NA for which the CTA expressed the appreciation for the support provided by ROK and China.

3.3 CTA encouraged a review of the IFAPM by the MCs to be familiar with the framework and administrative procedures of COSCAP-NA. The amended and signed copy was provided to the MCs.

3.4 CTA introduced the topic of Conflict and Resolution and sought the inputs on the understanding of Conflict and Resolution from the participants.

4. CTA led the review of the 3rd MC meeting Record of Discussions.

4.1 MC of China offered ATO training experts in China to be leveraged for the future ATO training. Specifically Mongolia and China CAAs (MCs) to follow up for future OJT opportunities.

4.2 CORSIA training will be rescheduled in fall 2019 in Regional Office (RO) Bangkok by GAT.

4.3 Ground Operations training had to be cancelled due to the high host costs and Airbus and Boeing are not willing to sponsor the training. It is anticipated ICAO will issue a new Doc specific to this



safety issue and subsequently GAT will roll out training to facilitate the new Doc implementation. The CTA will keep leveraging various resources to try to realize the Ground Operations training. CAAI UK is still available to deliver the training if the cost is acceptable from the perspective of MSs/SARs.

4.3.1 MC of Macau, China suggested to wait until the new Doc is published and resort to the ICAO training resources for the purpose of cost efficiency and be more relevant to ICAO SARPs.

4.4 Human Factors training will be scheduled for ROK in early September or November. CTA to search out and arrange for an appropriate course facilitator. 30 participants will be maximum for the HF training.

4.5 SMS oversight and HIRM course was completed in March 2019. Another SMS Member specific course is planned to be delivered in Macau and Hong Kong, China in the fall of 2019. CTA to search out and arrange for an appropriate course facilitator. .

4.6 PBN implementation is one of the priorities of ICAO, ongoing efforts will be undertaken by COSCAP-NA in this regard. PBN ops approval workshop will be delivered at the RSO May 13-17. We have had 19 registrations.

5. Presentations

5.1 COSCAP-NA SWOT presentation given by CTA on the aspects of strengths, weakness, opportunity and threat.

5.1.1 MC of China expressed the expansion of COSCAP-NA business scope imposes challenges to the current MC of China. FSD is currently appointed to undertake the coordination role for COSCAP-NA. The expanded program poses the threat to MC to fully meet the demand of the coordination among different fields. The CTA recommended MSs/SARs to seriously consider the direction of the COSCAP-NA as well as the CTA role. CAAC expressed the previous CTA role is focused on the technical advisory to the MSs in need of assistance.

5.1.2 CTA presented on the Project Document (PD) of COSCAP-NA which reiterates the objectives and outcomes to be achieved by COSCAP-NA. The PD includes objectives beyond flight operations and airworthiness, however the focus remains in these areas. It is the CTA opinion that FSD remains appropriate location within CAAC for coordination.

5.2 MC of Macau, China presented on general introduction on Macau SAR, aviation industry, CAA and successes/challenges CAA of Macau, China experiences.

5.3 Capt. Chen Bin presented on the SMS implementation in China Eastern Airlines Beijing Branch.

5.4 MC of China presented on the China aviation industry development adding challenges CAAC is facing together with corresponding plans and remedies.



5.5 MC of ROK expressed the regret for not being able to present on the Civil Aviation Industry of ROK but will do in the next meeting or SCM in May. Similar for Mongolia CAA

5.6 GACA presented on DPRK Civil Aviation Industry general introduction and challenges faced by GACA.

6. IFAPM amendments briefed by the CTA which is primarily related to the inclusion of Hong Kong and Macau, China.

7. Work Plan Review

7.1 It is emphasized by the CTA that any activity not included in the work plan needs to be subject to the concurrence of Executive Chairman for the mission approval purpose.

7.2 The trainings to be taking place in RO, Bangkok will also be advertised to the MSs/SARs for the potential interest of participants.

7.3 Based on the comments from China and Macau, China, COSCAP-NA will revise the work plan format to better define the type of trainings in terms of organizer, venue, participation requirements and the actions to be taken by the MCs.

8. The CTA presented the SCM Draft DP6.7.8 for the advance preparation discussion during the 19th SCM

8.1 CTA briefed the DP6 regarding the Capacity Building Matrices (E-SACBM) created by COSCAP-SA which is considered to be expanded to include the NA and SEA SME experts.

8.1.1 China commented the database may not be fully effective as planned due to the compressed time schedule and heavy workload of the registered SMEs. Updates to the Matrix may not be done in timely manner or useful for China.

8.2 CTA presented on the draft DP8 regarding the collaboration among APAC COSCAPs. DP8 reiterates the Decision Records of the 55th DGCA side meeting chaired by the ICAO Sec Gen. In principle, actions items 1-4 were agreed on with instruction from the Sec Gen to the RO to trial these initiatives and report back. Some examples were provided by the CTA where these action items have already been undertaken. Some have been in place informally for many years.

8.3 MSs/SARs are requested to inform COSCAP-NA as soon as possible regarding the papers or presentations to be delivered during the upcoming 19th SCM. Additionally, the CTA briefed the scheduled presentations to be given during the 19th SCM by the ICAO RO, CTA of COSCAP-SA, ACI, EASA and FAA.



8.4 CTA presented on draft DP7 level 2 activities. Level 2 activities exist within current JD within Pro Doc IV. Also in line with Primary Objective 3.

8.4.1 MC of Macau, China questioned whether the proposed level 2 activities of COSCAP-NA qualifies automatically for a Level 2 GASOS being introduced by ICAO. The CTA will seek more information to address this query.

9. Date and Venue of the 5th COSCAP-NA Member Coordinators Meeting

9.1 The 5th COSCAP-NA Member Coordinators meeting will be organized in conjunction with the 26th NARAST meeting on 24th October 2019.

10. Review of Conclusions of the 4th Member Coordinators Meeting was completed, and revisions were made in consultation with participants. The draft decision Record will be circulated to the Members.

11. Close of Meeting



Attachment I

**4th Meeting of the COSCAP North Asia National Coordinators
25 April 2019**

Agenda

0900-0910	1. Welcome and self-introduction
0910-1000	2. Review of agenda – new agenda items 3. 3rd MC meeting record of discussions and review in detail the 2019 COSCAP-NA Work Plan
1000-1015	Tea Break
1015-1200	4. State/SAR Presentations <ul style="list-style-type: none"> • COSCAP-NA • Hong Kong, China • Macau, China • China • DPRK • Mongolia • ROK 5. SMS Processes and Flow Charts China Eastern Captain. Tony/Eric 6. IFAPM update
1200-1315	Lunch
1315-1500	7. APAC three COSCAPs Joint Meeting report review SCM DP 6,7,8 review 8. Detailed Workplan discussions and event schedule. 9. Date and Venue of the 5th COSCAP-NA Member Coordinators Meeting
1500-1515	Tea Break
1515-1600	10. Review of Conclusions of the 4 th Member Coordinators meeting 11. Close of the meeting
End of Meeting	



4th Member Coordinators Meeting

25 April 2019, ICAO RSO, Beijing, China

PARTICIPANTS SHEET

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			family/surname appears in bold					
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COSCAP North Asia

Cooperative Development of Operational Safety & Continuing Airworthiness Programme



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