

Performance-based Navigation (PBN) Operational Approvals Workshop

13-17 May 2019
ICAO RSO/Beijing, China

Joining Instruction

1. Place and time of the workshop

1.1 Performance-based Navigation (PBN) Operational Approvals Workshop will be held at the ICAO Regional Sub Office (RSO) at the Beijing Capital City Airport on 13-17 May 2019.

1.2 Please visit the RSO website: <https://www.icao.int/APAC/APAC-RSO/Pages/default.aspx> and view the "Information for Visitors" menu for directions to the ICAO RSO office, accommodation options and contact information.

2. Participant Information

2.1 Please provide the names of participants to Ms. Sun Qun at sun.qun.susan@coscap-icao.org by no later than 19 April 2019. Participants are encouraged to bring laptops as all materials will be downloadable in e-format.

2.2 The workshop will commence at 08:30 and finish at 17:00 daily. Registration will be from 8:30-9:00 and officially commence at 9:00 on the first day.

3. Officers concerned with the Training

3.1 Ms. Sun Qun, the Programme Secretary of COSCAP-NA will be the contact for the workshop, her mobile is 18610056327 or email sun.qun.susan@coscap-icao.org.

3.2 Mr. Yeunsoo PARK, the ROK Intern will be the secretary of the workshop, his email is eric.park@coscap-icao.org.

4. Passport, visa and customs

4.1 Foreign nationals entering China must possess valid passports or other valid travel documents. It is therefore suggested that if needed participants consider obtaining official visas from the Chinese Embassy or Consulate in their home country prior to departure.

4.2 For those who need to apply for a Chinese visa, please identify yourself as soon as possible so that Ms. Sun Qun can coordinate the issuance of an invitation letter. As both the invitation letter and visa process may take time please request the letter as early as possible.



5. Hotel reservations and Daily Commute between hotel and RSO office

5.1 Please book the hotel directly by yourself with the selected hotel reservation department as indicated in the RSO website "Information for Visitors". Please let us know if you need our assistance.

6. Beijing Weather and Climate

Please consult this web site for information regarding weather and climate information.
<http://www.chinahighlights.com/beijing/weather.htm>