

22 January 2019

Action required: register by 19 April 2019

**Subject: Performance-based Navigation (PBN) Operational Approvals Workshop  
ICAO Regional Sub Office, Beijing, China, 13-17 May 2019**

Dear Sir/Madam,

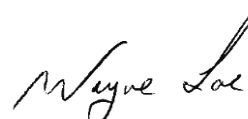
Kindly be advised that the Performance-based Navigation (PBN) Operational Approvals Workshop will be held at ICAO RSO Beijing office on 13-17 May 2019.

The main objective of the workshop is to improve understanding of the tasks required at each stage of the PBN operational approvals process, and the roles and responsibilities of each stakeholder. The workshop will define the roles of flight operations and airworthiness personnel in the PBN operational approvals assessment process. State regulators will learn how to guide air operators and what to look for when receiving approval requests. Air operators will learn how to efficiently prepare the packages to submit to the Civil Aviation Authority for approval. Valuable practical assessment tools will be provided as part of the workshop material to facilitate the work for both regulators and air operators.

You are kindly requested to disseminate this invitation letter to the concerned personnel. To satisfy the limit of 20 participants as maximum for this workshop requested by the instructor, we suggest China register no more than 5 participants and the rest of Members no more than 3. Registration should be done as early as possible, but no later than 19 April 2019. If by April 19th seats remain available we can allocate on a first come basis until we have reached 20 participants. I look forward to welcoming you in Beijing.

Accept, Sir/Madam, the assurances of my highest consideration.

Sincerely,



Wayne Loe  
Chief Technical Advisor  
ICAO COSCAP-NA

**Attachments:**

- I. Workshop Outline
- II. Registration Form
- III. Joining Instruction