

**Action Taken on the Decisions of the 16th Steering Committee
Information Paper 1
(Presented by CTA)**

SUMMARY

The purpose of this paper is to outline the actions taken on the decisions of the 16th COSCAP-NA Steering Committee Meeting.

Note: The numbering system that follows references the numbers from the original decision record of those items requiring action from the 16th COSCAP-NA Steering Committee Meeting. CTA comments are presented in **bold**.

Decisions from the 16th COSCAP-NA Steering Committee Meeting 15-17 June 2016 Pyongyang, DPRK

SC1603 – Adoption of the Agenda

The Agenda of the Meeting was adopted with a minor editorial change. (copy at **Annex I**).

SC1604 – Review of the Record of Discussion of the 15th Steering Committee Meeting

Upon completion of the review of IP1 the Steering Committee noted the actions taken.

SC1605 – COSCAP-NA Programme Progress Report – DP 2

Upon completion of the review of DP2 the Steering Committee confirmed the programme priorities.

SC1606 - Work Plan 2016-2017 – DP4

Upon completion of the review of DP4 the Steering Committee confirmed the proposed Work Plan with some changes requested. Mongolia noted the work done by GACA regarding the implementation of a Runway Safety Team at the Pyongyang International Airport and desired to learn from DPRK's experiences. Michiel Vreedenburgh of ICAO noted that Mongolia could request ICAO runway safety go-team visits, which are assistance visits to airports, performed by groups of experts aimed at providing assistance to improve runway safety. Michiel Vreedenburgh of ICAO also noted that ICAO has developed a SMS Practitioners' Course and recommended that the CTA request ICAO to deliver the course in Beijing, China in early 2017. The Delegation from China noted that they are placing more emphasis on runway safety and that they will approach COSCAP-NA if assistance is needed.



Action(s) to be Taken:

ASC1606.1

The CTA is to finalize the Work Plan for 2016 – 2017, adjust the proposed mission dates in consultation with Members and circulate for review, comment and confirmation as appropriate.

Update for 17th SCM: Work Plan was revised in consultation with Members.

ASC1606.2 The CTA is to work with ICAO HQs in organizing an ICAO Safety Management for Practitioners Course in early 2017 in Beijing, PRC.

Update for 17th SCM: Ongoing

SC1607 — Contributions and Budget – DP5

Following the discussions arising from the presentation of DP5 the Steering Committee:

- 1 Approved the updated budget for 2016/2017.
- 2 Reminded Member States which have yet to do so to make their contributions for 2016.
- 3 Reminded Member States to make their contribution for 2017 prior to the end of 2016.
- 4 Encouraged donors and partners to continue their contributions to the Programme, in funds and in kind.
- 5 Requested that the CTA identify near term contributions by donors during the presentation used to summarize DP5.

It was noted that differing budget cycles and fluctuating exchange rates present problems for Members when planning for contributions to the COSCAP-NA programme.

Action(s) to be Taken:

ASC1607.1

CTA is to include the most recent contributions made by donors and partners in the DP5 summary presentation.

Update for 17th SCM: The CTA has included the up-to-date contribution information in the DP5 presentation as supplied by ICAO HQ.



SC1608 - Civil Aviation Regulatory Framework and Future Contribution to RASG-APAC presented by the Civil Aviation Authority of Mongolia

Upon completion of the presentation of DP10 by the Civil Aviation Authority of Mongolia the DPR Korea expressed support for the ANS Working Group initiative proposed by the CAA of Mongolia. The Delegation of China requested that they be given time to take the proposal back to their ATMB colleagues for discussion and decision. ICAO commended Mongolia for their initiative noting that there was strong support from DPRK and that China requested additional time for consultation. ICAO also noted that the ROK was absent and should be given an opportunity to provide comment. ICAO encouraged the COSCAP-NA to proceed with caution and to consult with the ICAO Regional Office and APANPIRG suggesting that a similar paper should be submitted to the next APANPIRG meeting in order to seek input and gain support for the initiative on a regional basis. ICAO pointed out that if and when a Terms of Reference is drafted it must be developed in conjunction with the priorities established in the COSCAP-NA Pro Doc. The Chairman offered that ICAO's suggestions were worthy of consideration.

Action(s) to be Taken:

ASC1608.1

The CTA is to consult with the KOCA of the Republic of Korea seeking their comments on DP10 and once received sharing them with the Chairman and Members.

Update for 17th SCM: No comments received from ROK.

ASC1608.2

The CTA will work with the CAA of Mongolia and GACA of DPR Korea in further developing the concept identified in DP10 with a view to submitting the paper to the Regional Office seeking their comments.

Update for 17th SCM: Comments received from the Regional Office indicated that the issue should be tabled at the APANPIRG Meeting.

ASC1608.3

The CAA Mongolia should consider submitting a Working Paper on this topic to the next APANPIRG meeting seeking comments on the proposal and providing feedback to the Chairman and Members.

Update for 17th SCM: Action to be taken by CAAM.

ASC1608.4

The CAAC is to share DP10 with their Air Traffic Management Bureau and provide the CTA with any comments.

Update for 17th SCM: No comments received from CAAC.



SC1610 – Regional Aviation Safety Team Report – DP3

Upon completion of the update in DP3 the Steering Committee requested that the following action be taken:

Action(s) to be Taken:

ASC1610.1 The CTA update the COSCAP-NA NARAST as per Steering Committee approval.

Update for 17th SCM: CTA Updated NARAST database as required.

ASC1610.2 The CTA is to continue to review OPEN items with the respective members during regular missions.

Update for 17th SCM: Ongoing

ASC1610.3 The CTA is to coordinate with Members in establishing a date for the 20th NARAST meeting prior to the 9th APRAST. The planned meeting will be held in the ICAO RSO to reduce costs.

Update for 17th SCM: All NARAST meetings now held prior to APRAST meetings.

SC1612 Update Of The Global Aviation Safety Plan (GASP) ICAO Michiel Vreedenburgh – DP9

Following the discussions arising from the presentation of DP9 the Steering Committee supported the following recommendations:

That Members:

a) are encouraged to support the endorsement of the 2017 - 2019 Edition of the GASP (Doc 10004) during the next Assembly;

b) are requested to establish regional and national priorities and targets consistent with the GASP objectives and the operational safety needs; and

c) are invited to provide ICAO feedback on the new Global Aviation Safety Roadmap and suggestions for the future 2020 – 2022 edition of the GASP.

SC1613 – Presentation – Benefits of COSCAP-NA

Following the discussions arising from the presentation by the GACA of DPR Korea the Steering Committee Members agreed at the suggestion of ICAO that GACA submit a Working Paper to the 6th RASG on this topic.



North Asia

Action(s) to be Taken:

ASC1613.1

The CTA will provide assistance to GACA as required to prepare a Working Paper on the Benefits of the COSCAP-NA programme which will be submitted to the RASG6.

Update for 17th SCM: Paper presented to the RASG6 by GACA of DPR Korea.

SC1614 COSCAP-NA Programme Secretary Contract – DP8

Following the discussions arising from the presentation of DP8 the Steering Committee the Members agreed to defer a decision until such time as they have fully studied the proposal and discussed the issue within their respective organizations.

Action(s) to be Taken:

ASC1614.1

The CTA will consult with KOCA of the Republic of Korea regarding the proposal contained in DP8 and seek their decision.

Update for 17th SCM: No comments were received from KOCA.

ASC1614.2

Members are to inform the Chairman of their decision by no later than August 1, 2016 so that appropriate arrangements can be made regarding the renewal of the Programme Secretary's contract.

Update for 17th SCM: The Programme Secretary's Contract has been converted to a fixed term as per applicable ICAO policy.

SC1617 – Progress Report On The Implementation Of The ICAO Universal Safety Oversight Audit Programme Continuous Monitoring Approach - ICAO Michiel Vreedenburgh – DP7

Following the discussions arising from the presentation of DP7 the Steering Committee Members were requested to:

Prioritize and take action as needed to improve safety oversight systems, with particular attention to:

- a) the implementation of Corrective Action Plans (CAP) and reporting the progress on the On-line Framework (OLF);
- b) the completion of the self-assessments and uploading the relevant evidence on the OLF;
- c) requesting assistance from ICAO, COSCAP-NA and RASG-APAC as required.



North Asia

SC1618 – State Safety Programme (SSP) and Safety Management Systems (SMS) Implementation – Update – ICAO Michiel Vreedenburgh – DP6

Following the discussions arising from the presentation of DP6 the Steering Committee agreed that:

- The COSCAP NA Steering Committee Meetings should continue to be utilized as a forum to provide Member Administrations with the latest developments concerning SMS and SSP.
- Members should:
 - a) continue the implementation of SSP and report on progress using the SSP Gap Analysis Tool on iSTARS/SPACE and completing the USOAP PQ self-assessments on the OLF;
 - b) identify any additional areas of clarification needed or additional subjects that need to be covered in the 4th edition of the SMM;
 - c) assist the Secretariat in identifying appropriate SSP examples and tools for inclusion in the update to the ICAO safety management website;
 - d) identify potential instructors for the ICAO Safety Management for Practitioners Course that meet the qualifications;
 - e) hold a regional ICAO Safety Management for Practitioners Course in early 2017; and
 - f) inform ICAO of any additional activities which could be provided to support the implementation of SSP.

Action(s) to be Taken:

ASC1618.1 The CTA will continue to support Members in the area of SSP and SMS as requested.

Update for 17th SCM: SSP Workshop was delivered in Bangkok, Thailand for the COSCAPs and the CTA will deliver an SPP Workshop in Pyongyang in 2017.

SC1619 Update - Flight Procedures Programme Office – IP2

Following the discussions arising from the presentation of IP2 by Pehrinba Renganathan (Nathan) Regional Officer, ATM (AOM-ASM) ICAO Asia and Pacific Regional Sub-Office the Steering Committee supported the continued collaboration between the RSO/FPP and the COSCAP-NA.

SC1623 — Big Data for Aviation Safety

Following the presentation delivered by Captain Qi Gang of CAAC, ICAO suggested that the presentation be presented as a Working Paper at the RASG6



North Asia

Action(s) to be Taken:

ASC1623.1

CAAC is to submit a Working Paper on “Big Data for Aviation Safety” to the RASG6.

Update for 17th SCM: The CAAC is fully engaged in the Regional Data Collection, Analysis and Information Sharing for Aviation Safety demonstration project facilitated by FSF/MITRE and will share their experiences through that forum.

ASC1623.2

If required the CTA can assist the CAAC in preparing the Working Paper for submission to the RASG6.

SC1627 — Any Other Matters

Members expressed their gratitude to GACA for hosting the 16th Steering Committee meeting and for the opportunity to experience the many attractions in Pyongyang.

CAAC will continue to provide technical assistance to Members and noted that the Civil Aviation Management Institute of China training courses and facilities are available for Members of COCAP-NA

SC1628 — Venue and Date for the 17th Steering Committee Meeting

Date: Decision to be made at a later date in consultation with Members.

Venue: Decision to be made at a later date in consultation with Members.

SC1629 — Adoption of Decisions, Conclusions and Recommendations

The Meeting adopted the Conclusions and Recommendations as noted above

**16th Meeting of the Steering Committee of COSCAP-NA
15 to 17 June 2016
Pyongyang, DPRK**

Agenda

Date	Time	AIN.	Subjects	Paper	Venue
15 June 2016	0830 - 0900		DG Kang Ki Sop to meet and greet Heads of Delegation		
	0900 - 0940	SC16 01	Inaugural Session Opening Remarks Welcoming Remarks – DG Kang Ki Sop; Mr. Michiel Vreedenburgh ICAO Montreal, Captain Jin Yibin,		Meeting Room 1 st Floor Air Koryo Hotel
	0940 - 0950	SC16 02	Self-Introduction by Participants		
	0950 - 1000	SC16 03	Adoption of Agenda		
	1000 - 1015		Group Photo		Entrance Air Koryo Hotel
	1015 - 1045		Tea Break kindly arranged by GACA		Lobby 1 st Floor Air Koryo Hotel
	1045 - 1115	SC16 04	Review of Record of Discussions – 15 th Steering Committee Meeting, Wayne Chapin	IP1	Meeting Room 1 st Floor Air Koryo Hotel
	1115 - 1200	SC16 05	COSCAP-NA Programme Progress Report Wayne Chapin	DP2	
	1200 - 1315		Lunch kindly arranged by GACA		Buffet Hall 2 nd Floor Air Koryo Hotel
	1315 - 1345	SC16 06	COSCAP-NA Work Programme 2016-2017 Wayne Chapin	DP4	Meeting Room 1 st Floor Air Koryo Hotel
1345 - 1415	SC16 07	Contributions and Budget – 2016-2017 Wayne Chapin	DP5		
1415 - 1440	SC16 08	Introduction – Civil Aviation Regulatory Framework And Future Contribution to RASG-APAC Civil Aviation Authority of Mongolia	DP10		
15 June	1440-1500	SC16 09	Presentation - Micro-Unmanned Aircraft System Operation and Supervision Captain Qi Gang, Director of General Affairs Division of Flight Standards of CAAC		

2016	1500 - 1530		Tea Break kindly arranged by GACA		Lobby 1 st Floor Air Koryo Hotel
	1530 - 1550	SC16 10	Presentation - Regional Aviation Safety Team Reporting Wayne Chapin	DP3	Meeting Room 1 st Floor Air Koryo Hotel
	1550 - 1610	SC16 11	Presentation – Global Safety Update ICAO Michiel Vreedenburgh		
	1610 - 1630	SC16 12	Update Of The Global Aviation Safety Plan (GASP) ICAO Michiel Vreedenburgh	DP9	
	1630 - 1650	SC16 13	Presentation – Benefits of COSCAP-NA GACA, DPR of Korea	IP3	
	1800		Welcome Dinner kindly arranged by GACA		Banquet Hall 1 st Floor - Air Koryo Hotel

Day 2

	Time	AIN.	Subjects	Paper	Venue
16 June 2016	0900 - 0920	SC16 14	COSCAP-NA Programme Secretary Contract Wayne Chapin	DP8	Meeting Room 1 st Floor Air Koryo Hotel
	0920 - 0940	SC16 15	Presentation – Record Of Unsafe Events & Credit For Maintenance Personnel Lyu Xinming – Director of Maintenance Division of Flight Standards Department of CAAC		
	0940 - 1000	SC16 16	Presentation – SMS China Eastern Airlines Captain CHEN Bin		
	1000 - 1030		Tea Break kindly arranged by GACA		Lobby 1 st Floor Air Koryo Hotel
	1030 - 1100	SC16 17	Progress Report On The Implementation Of The ICAO Universal Safety Oversight Audit Programme Continuous Monitoring Approach - ICAO Michiel Vreedenburgh	DP7	Meeting Room 1 st Floor Air Koryo Hotel
	1100 - 1120	SC16 18	Systems (SMS) Implementation State Safety Programme (SSP) and Safety Management – Update – ICAO Michiel Vreedenburgh	DP6	
16 June 2016	1120 - 1145	SC16 19	Update – Flight Procedures Programme Office Pehrinba Renganathan (Nathan) Regional Officer, ATM (AOM-ASM) ICAO Asia and Pacific Regional Sub-Office	IP2	

	1145 - 1315		Lunch kindly arranged by GACA		Buffet Hall 2nd Floor Air Koryo Hotel
	1315 - 1335	SC16 20	Presentation - EASA Update Javier Vicedo - EASA Representative in Beijing		Meeting Room 1st Floor Air Koryo Hotel
	1335 - 1400	SC16 21	Presentation – “No Country Left Behind” ICAO Michiel Vreedenburgh		
	1400 - 1420	SC16 22	Presentation - SMS Implementation Status Air Koryo, DPR of Korea	IP4	
	1420 - 1440	SC16 23	Presentation – Big data for Aviation Safety Captain Qi Gang, Director of General Affairs Division of Flight Standards of CAAC		
	1440 - 1500	SC16 24	Presentation – ANS activities in Pyongyang FIR ATMD, GACA, DPR of Korea	IP5	
	1500 - 1530		Tea Break kindly arranged by GACA		Lobby 1st Floor Air Koryo Hotel
	1530 - 1600	SC16 25	Presentation – Pyongyang International Airport Reconstruction GACA, DPR of Korea	IP6	Meeting Room 1st Floor Air Koryo Hotel
	1600 - 1620	SC16 26	Presentation – Continuing Airworthiness GACA, DPR of Korea	IP7	
	1800		Dinner kindly organized by Air Koryo		Open-air Lake Side Air Koryo Hotel

Day 3

	Time	AIN.	Subjects	Pape r	Venue
17 June 2016	0900 - 0930	SC16 27	Presentation - China Southern In-House Confidential Aviation Safety Reporting System Xia Qing B777 Captain Safety Quality Supervision Division, China Southern Airlines Co., Ltd.		Meeting Room 1st Floor Air Koryo Hotel
	0930 - 1000	SC16 28	Presentation - The construction of Air China flight monitor system Li Yu, Flight Dispatcher of Operational Control Center Air China		
	1000 - 1030		Tea Break kindly arranged by GACA		Lobby 1st Floor Air Koryo Hotel
	1030 - 1100	SC16 29	Any other matters		Meeting Room 1st Floor Air Koryo Hotel
	1100 - 1115	SC16 30	Venue and date for 17 th Steering Committee Meeting		
	1115 - 1145	SC16 31	Adoption of Conclusions and Recommendations		
	1145 - 1200	SC16 32	Closing of the Meeting		
	1200 - 1315		Lunch kindly arranged by GACA		Waterfall Site Air Koryo Hotel
	1315 - 1800		City Tour		TBD